

Notices posted in the Town Hall and on Town of Metomen website: townofmetomen.com. The Town of Metomen Board met on February 11, 2025 at 7:00 p.m. with Chairman, Jeff Amend calling the meeting to order. Meeting opened with Pledge of Allegiance, All present signed the poll list. Board in full attendance.

Written Communication Reviewed/Discussed:

1. Board signed letter of support for Bertram Communication BEAD (Broadband, Equity, Access and Deployment) funding to support rural broadband
2. Lottery credit of \$8964.28 will arrive 4/15/2025
3. Fire Call reports forwarded to Board-All municipal aid calls.
4. Report from Assessor-we deleted 2 homes on our housing survey
5. Bridge inspection report available to review

Visitors' forum: none

Chairman's Report:

1. Jeff will ask at next WTA meeting who is responsible for road signs when town road intersects with county or state road.
- 2.

Assessors Report: none

Building Inspector report: Sue Leahy. Permits forwarded to board as submitted and copy is inserted into permit binder.

Clerk's report:

1. Refile election training certificate into new program-ElectEd for WEC
2. Prepare tax bill explanation for newsletter
3. Review .gov domain with grant
4. Start 2024 financial report/WI DOR for CT
5. Electrical Inspection Agency renewal application-completed and accepted with \$80 fee.
6. Applied for WI Certificate of Sales Tax Exemption number
7. Processed absentees for Feb 18 election.
8. E-cycle annual report completed for DNR
9. Gather 2025 newsletter information to mail week of March 16
10. Room tax report filed for DOR
11. Pay zoning board after next meeting to be planned for Navis.

Board Questions/Concerns-none

Motion to made to approve the January 14, 2025 minutes by Hiemstra/ Zacharias. Motion carried by voice vote.

Katie Mehn, treasurer, reported: \$ 440,869.88 savings
1,6539.81 LGIP
193,704.81 checking
\$ 634,574.69 total cash on hand

Motion made by Zacharias/Hiemstra to approve Treasurer's Report. Motion carried by voice vote.

Motion by Hiemstra/ Zacharias to pay all invoices presented, and any regular monthly bills to come. Jeff-yes, Scott-yes, Shelly-yes. Motion carried.

Old Business:

1. Roadcrews: Continue to work on cutting/trimming trees in Union Prairie cemetery.
2. 2024 Shouldering roads with FDL County is on hold for 2025.
3. Navis property-need 3D image of their plan to present to Brandon Village for approval to proceed. Plan for 9 storage units with 52' setback from highway. No exterior storage. With village approval, we will proceed to rezone from Farmland Preservation to commercial with a variance for setback.

New Business:

1. Motion made by Hiemstra/Zacharias to sell old JD mower to Mark Zabel for \$1300 and purchase a new JD X730 mower for \$11,390.00 at Ballweg Implement. Jeff-yes, Shelly-yes, Scott-yes. Motion carried.
2. Motion made by Hiemstra/Zacharias to allow Treasurer Katie Mehn to purchase a town laptop for Metomen Treasurer for \$1000 or less. Jeff-yes, Shelly-yes, Scott-yes. Motion carried.

Report for individual action: none

Advance Planning:

1. Items for 2025 Newsletter:
 - a. Noxious Weeds-Landowners must destroy all noxious weeds on lands they own. WI Stat. 66.0407(3). Noxious weeds located on private property must be destroyed by the person who owns, occupies, or controls the land. The town board is responsible for destroying noxious weeds on town highways.
 - b. Feature e-cycling services
 - c. Revaluation and Property taxes explanation
 - d. Do not drive distracted safety message
 - e. Snowplowing policy: Jeff will post notice on FB when plows go out and Cindy will post banner notice on website with the time the plows go out. They start from the north and head south through township.

Next board meeting will be March 11, 2025 at 7pm.

Motion to adjourn town board meeting at 7:40 pm. by Hiemstra Zacharias.

Respectfully Submitted,
Cindy Sheskey, Clerk

2024 Town Audit

Special Town Board Meeting

Notices posted on the Town Garage and on townofmetomen.com. The Town of Metomen Board met as Special Town Meeting on February 11, 2025 at 7:40 p.m. with Chairman, Jeff Amend calling the audit meeting to order. All present signed the monthly board meeting poll list.

2024 Financial books were audited and approved by the board. Clerk and Treasurer are in full balance between Horicon Bank checkbook and reports from Town Hall Software.

Taxes collected in December are not reported until January financial statement. Katie provided copies of all 2024 bank statements to Board. Cindy provided copy of 2024 checkbook register account via Town Hall Software to Board. Copies are kept with Financial Report records folder.

Motion to approve the 2024 financial books as presented by Zacharias/Hiemstra.
Jeff-yes, Scott-yes, Shelly-yes

Motion to Adjourn by Hiemstra/ Zacharias- 7:55pm

Respectfully Submitted,

Cindy Sheskey, Clerk