

**TOWN OF METOMEN
CAUCUS
JANUARY 14, 2025
Following Monthly Meeting
Approx 7:30**

TOWN BUILDING MEETING ROOM

AGENDA:

- I. Call to order
- II. Elect Official to conduct Caucus
- III. Select 2 Tellers to canvas the vote for each office
- IV. Accept nomination and a second for each candidate for the Town Chairman position
 - a. Accept a motion and a second to close nominations.
 1. Announce the names of all candidates placed in nomination
 2. Dispense with voting if only one or two persons are nominated
 3. If more than two candidates, the two highest vote recipients shall be placed in nomination.
 - b. Nomination of the two candidates must be certified by the caucus chairman and tellers to the municipal clerk.
- V. Accept nomination and a second for each candidate for the 2 Town Supervisors positions
 - a. Accept a motion and a second to close nominations.
 1. Announce the names of all candidates placed in nomination
 2. Dispense with voting if only four or less persons are nominated
 3. If more than four candidates, the four highest vote recipients shall be placed in nomination.
 - b. Nomination of the four or less candidates must be certified by the caucus chairman and tellers, to the municipal clerk.
- VI. Adjournment